

**LOUISIANA CLERKS REMOTE ACCESS AUTHORITY (LCRAA)**

**1:00 PM JANUARY 15, 2019 – 9:00 AM JANUARY 16, 2019**

**10202 Jefferson Highway, Building A  
Baton Rouge, Louisiana**

**APPROVED MINUTES**

- I. **Call to Order:** Meeting called to order by Chairman Rick Arceneaux.
- II. **Invocation and Pledge of Allegiance**
- III. **Oath of Office:** Chairman Arceneaux administered the oath of office to Jeff Skidmore.
- IV. **Roll Call:** Board members present were: Chairman Rick Arceneaux, Lynn Jones, Mark Graffeo, Melissa Henry, Jeff Skidmore and David Boneno. Also present were: Debbie Hudnall, Attorney Sheri Morris, Cheryl Hambacher with Antares. Absent: Ronny Champlin.
- V. **Interviews of Respondents to the RFQ&P for Hosted Electronic Filing System, Integration with Case Management Systems and Related Services**

The following vendor interviews took place on Tuesday, January 15, 2019:

ImageSoft, Inc

Tybera Development Group

After discussion, the meeting was recessed until 9:00 am Wednesday, January 16, 2019.

- VI. **Call to Order:** Meeting called to order by Chairman Rick Arceneaux on Wednesday, January 16, 2019.
- VII. **Interviews of Respondents to the RFQ&P for Hosted Electronic Filing System, Integration with Case Management Systems and Related Services**

The following vendor interviews took place on Wednesday, January 16, 2019:

Tyler Technologies

Granicus

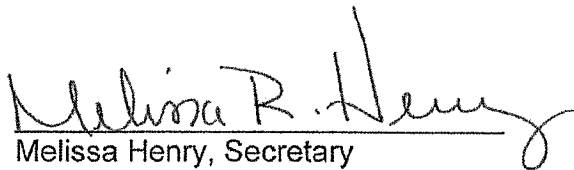
- VIII. **Discussion and Selection:** After discussion, the Board authorized Debbie Hudnall and Attorney Sheri Morris to contact Tyler Technologies to see if their software included a que for the judges and if their price was negotiable. They further instructed them to contact ImageSoft as to their number of employees and if an additional \$1.50 could be added to their \$4.00 fee for LCRAA.
- IX. **Announcements:** Debbie Hudnall reminded the Board that the next regular meeting will be Tuesday, February 12, 2019 at 12:30 pm.

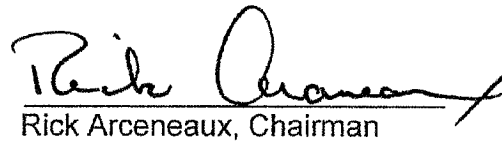
Louisiana Clerks Remote Access Authority  
Board of Commissioners Meeting, January 15-16, 2019  
Page 2

- X. **Adjournment:** A motion was made by Lynn Jones to adjourn. The motion was seconded by Jeff Skidmore. **MOTION CARRIED.**

Respectfully Submitted:

Approved:

  
Melissa Henry, Secretary

  
Rick Arceneaux, Chairman